

Author: Kristenson, Joel
Last Updated: 2017-02-15

Overview

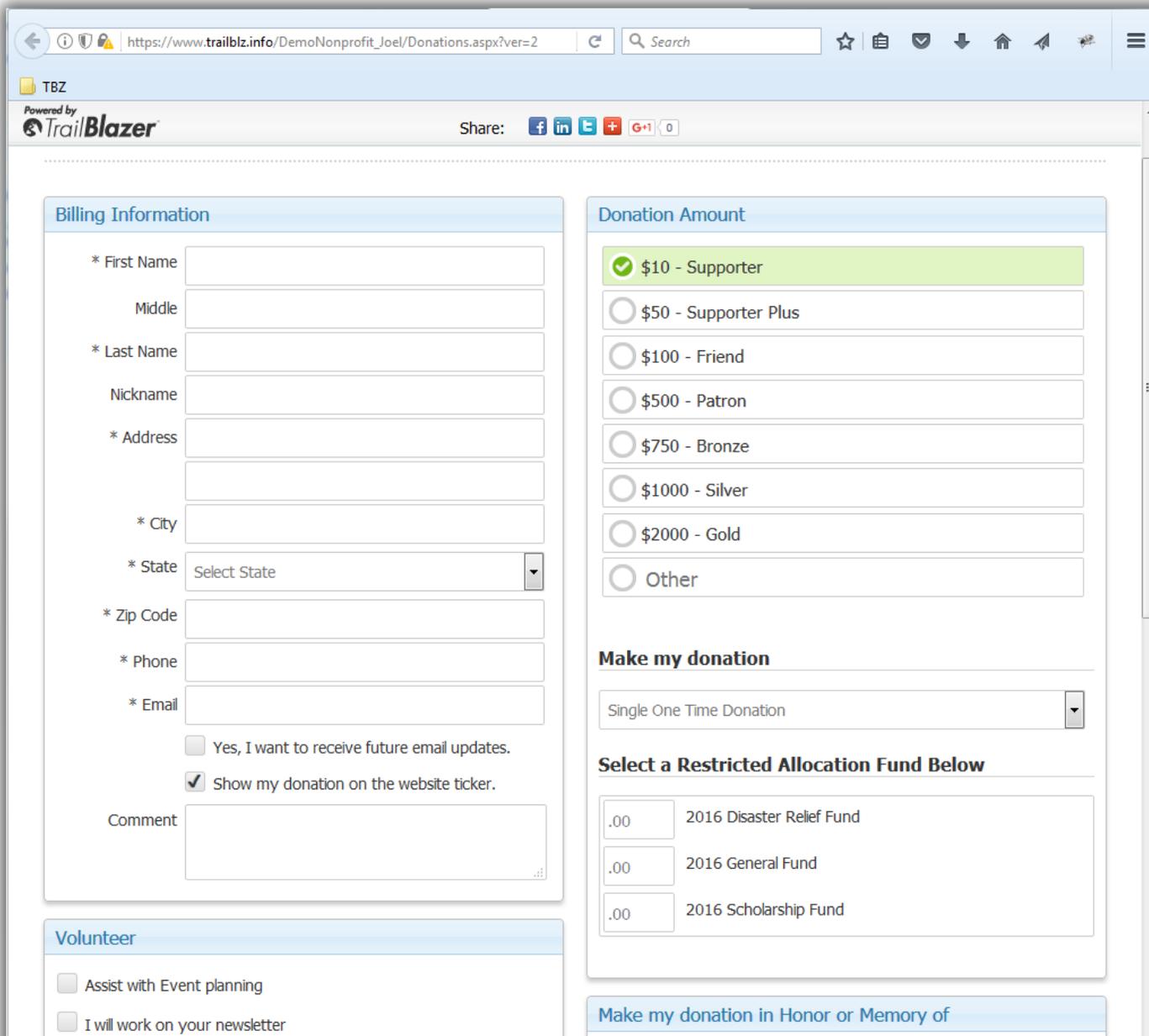
This article walks through the steps to put your database **merchant gateway** into **TEST MODE** so that you can run **test** [donations](#), [memberships](#), and [ticket/product](#) sales with a **fake credit card number** to **verify** everything is in place i.e. [auto-responder](#) emails, [redirect pages](#), email [notifications](#), etc.

 **Tip:** Don't have a merchant gateway setup yet with your **Trail Blazer** database? [Click here](#) to view the **full list** of **merchants** that we **integrate** with. Contact us if you have questions on which one will best suit your organizations needs and budget (1-866-909-8700).

Steps

Here's an *example* of a **donation page** that's currently **active** (no red warning at the top):

Example donation page that is **not** in test mode.



https://www.trailblz.info/DemoNonprofit_Joel/Donations.aspx?ver=2

Powered by TrailBlazer™

Share: [f](#) [in](#) [t](#) [+](#) [G+](#) [0](#)

Billing Information

* First Name

Middle

* Last Name

Nickname

* Address

* City

* State

* Zip Code

* Phone

* Email

Yes, I want to receive future email updates.

Show my donation on the website ticker.

Comment

Donation Amount

\$10 - Supporter

\$50 - Supporter Plus

\$100 - Friend

\$500 - Patron

\$750 - Bronze

\$1000 - Silver

\$2000 - Gold

Other

Make my donation

Select a Restricted Allocation Fund Below

<input type="text" value=".00"/>	2016 Disaster Relief Fund
<input type="text" value=".00"/>	2016 General Fund
<input type="text" value=".00"/>	2016 Scholarship Fund

Volunteer

Assist with Event planning

I will work on your newsletter

Make my donation in Honor or Memory of

Here's an *example* donation page in **test mode** (**red** warning text at the top):

Example donation page in 'Test Mode'.

Powered by 

Share:      

⚠️ SETUP REQUIRED: You have not setup a merchant gateway. Please call Trail Blazer at 866-909-8700 for more information.

- **ALERT:** All transactions are in TEST mode.
- **ALERT:** Email reponse template NOT found.
- **INFO:** You may elect to set a redirection **rd=** or **rdif=** thankyou URL in your iframe.

Billing Information

* First Name

Middle

* Last Name

Nickname

* Address

* City

* State

* Zip Code

* Phone

* Email

Yes, I want to receive future email updates.

Comment

Contribute

\$10 \$25

\$50 \$100

\$200 \$250

\$500 \$1000

\$2500 \$5000

Make my donation in Honor or Memory of

Honor or Memory

Name Here

Payment



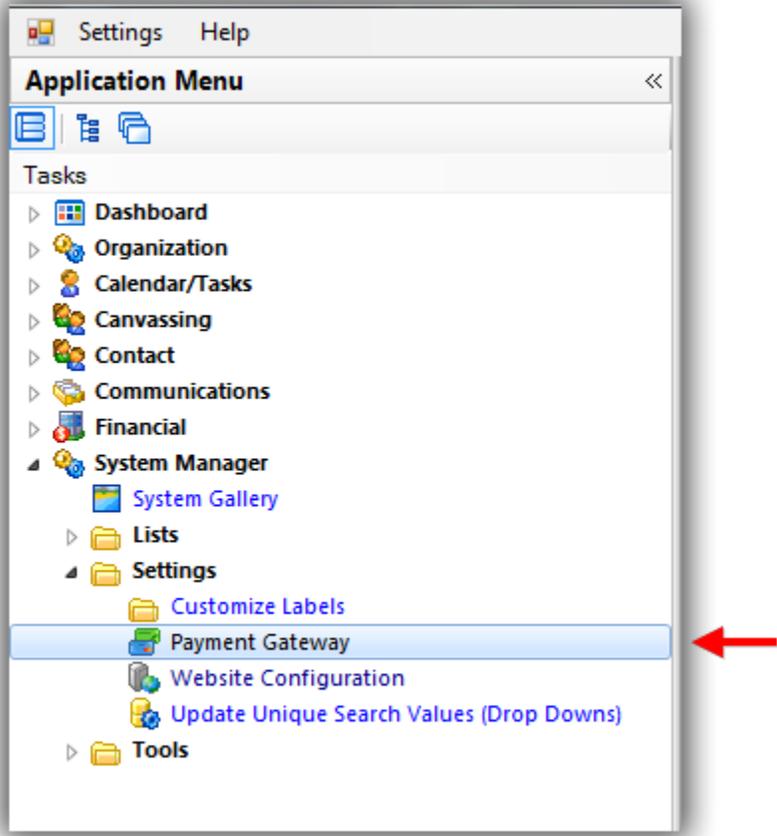
Note: Address above must match Credit Card.

* First Name

* Last Name

How to Put your Database Merchant Gateway into 'TEST MODE' for Testing Donations, Selling Memberships, and Product Sales

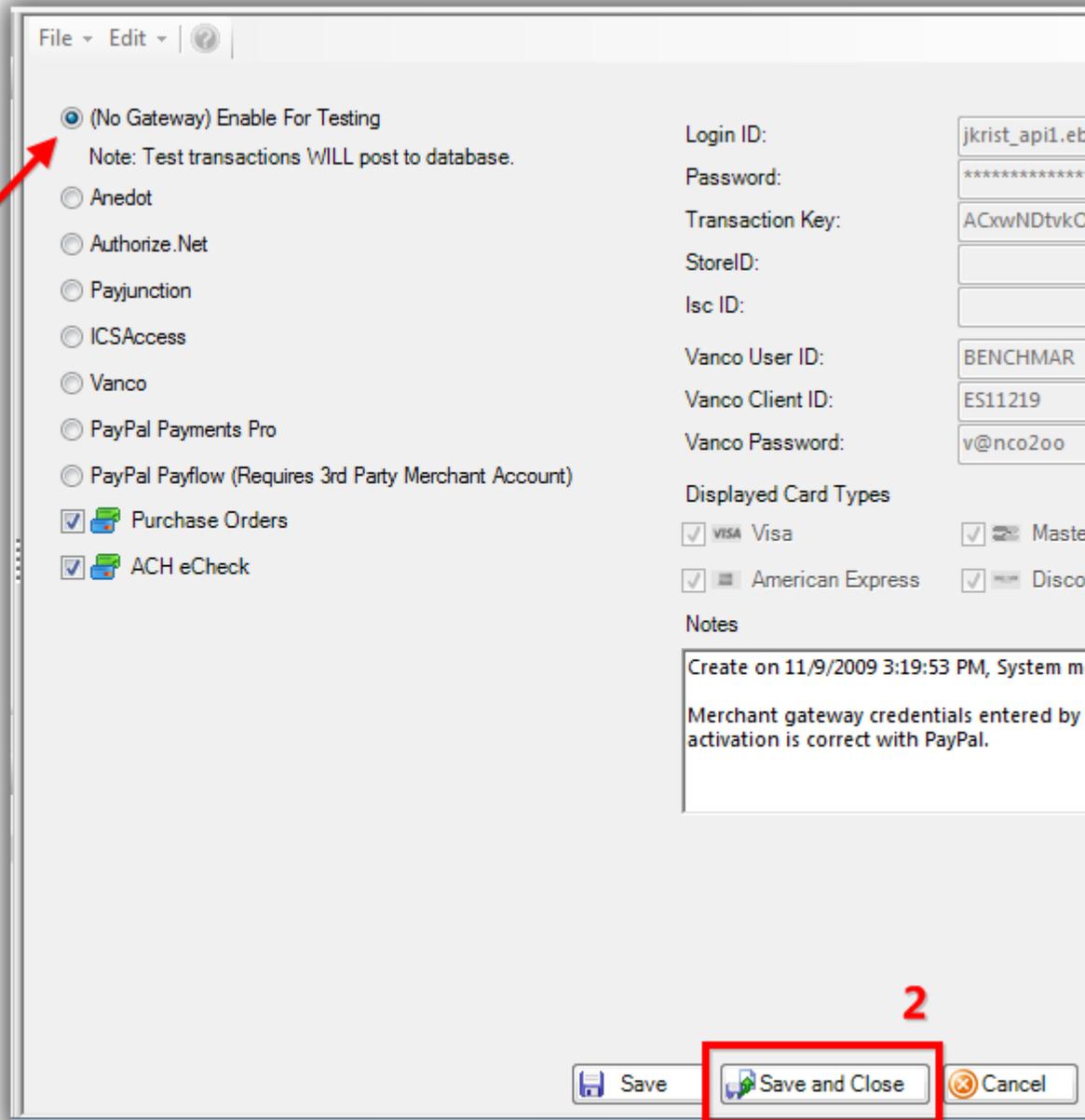
To put your merchant gateway into **test mode** you'll start by navigating **Payment Gateway** under the **Application Menu**. *This requires [security clearance](#).*



Select the radio button for **(No Gateway) Enable For Testing** and then **[Save and Close]**.

How to Put your Database Merchant Gateway into 'TEST MODE' for Testing Donations, Selling Memberships, and Product Sales

1. Click this radio button to put the merchant gateway in test mode.



File Edit

(No Gateway) Enable For Testing
Note: Test transactions WILL post to database.

Anedot

Authorize.Net

Payjunction

ICSAccess

Vanco

PayPal Payments Pro

PayPal Payflow (Requires 3rd Party Merchant Account)

 Purchase Orders

 ACH eCheck

Login ID: jkrist_api1.eb

Password: *****

Transaction Key: ACxwNDtvkO

StoreID:

IsC ID:

Vanco User ID: BENCHMAR

Vanco Client ID: ES11219

Vanco Password: v@nco2oo

Displayed Card Types

 VISA Visa  MasterCard

 American Express  Discover

Notes

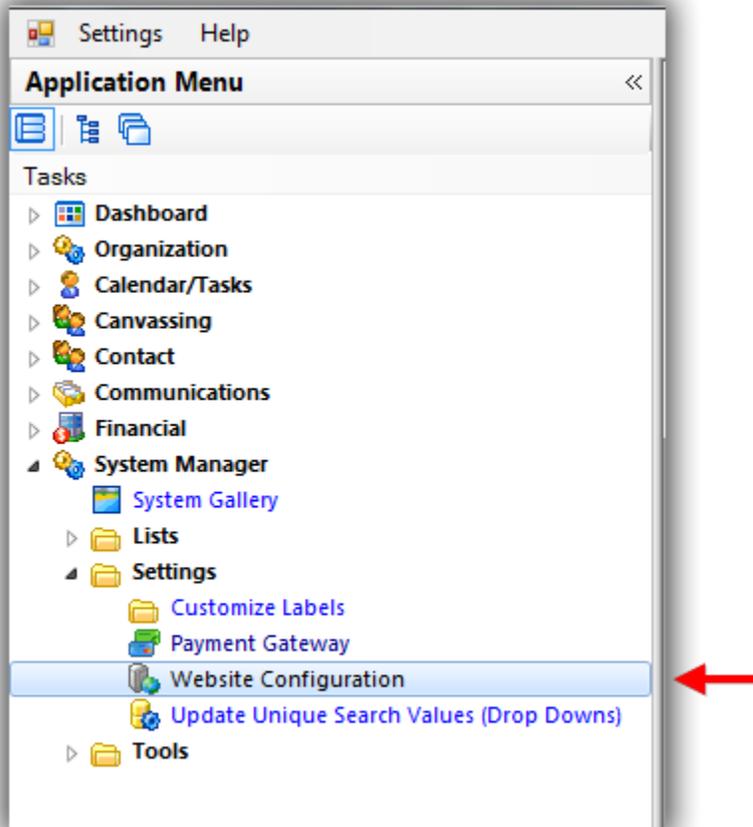
Create on 11/9/2009 3:19:53 PM, System me

Merchant gateway credentials entered by .
activation is correct with PayPal.

Save Save and Close Cancel

2

Navigate to **Website Configuration** under the **Application Menu**.



Click the [blue](#) link in the upper-right for 'Click here to refresh your web pages using updated specifications'.

File Edit  Iframe Wizard

Site Title: Refresh web pages
Meta Description:
Meta Keywords:
Theme Name:
Flat Shipping Fee:
 Enable double Opt-In for all forms

[Click here to refresh your web pages using updated specifications.](#)

Click here to refresh your website settings (Trail Blazer's) iFrame forms.

Site Settings | Calendar Events | **Donations** | Signup Email | Signup Short | Signup Without Attributes | Signup Attributes | Signup Post

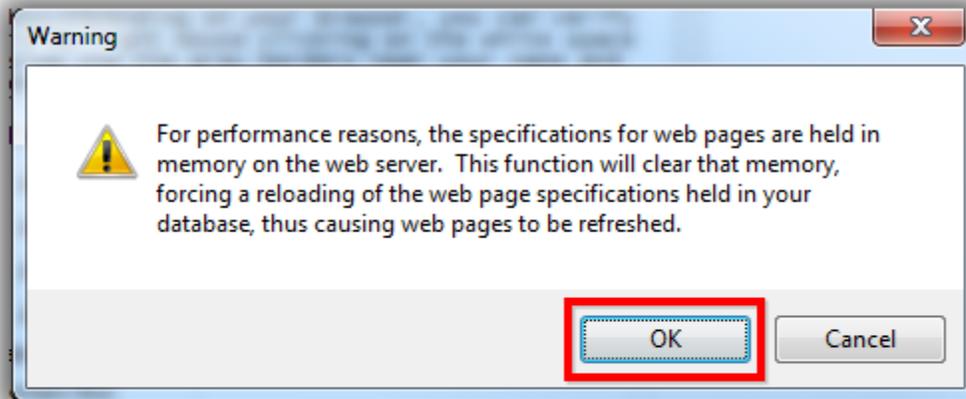
Page Setup | Donation Amounts | Recurring Frequency | Related Lists | Email Response | Live Preview (Donations.aspx?ver=2)

Is Federal (Employer / Occupation) *Required Include Disclaimer
 Is Email Address *Required Include *Required Confirm Eligibility Checkbox
 Pre-Check Email Opt-In
 Is Phone Number *Required
 Include Restricted Funds (Allocations) Dropdown Style
 Disable Captcha
 Include Comments
 Include Honor of
 Include Middle Name
 Include Nick Name
 Include Lawn Sign Component
 Include Donation Other Amount
 Include Donation Level Description(s)
 Include Donation Ticker
Ticker Size:
Ticker Start Date: 6/16/2016
Display Position of Donation Amount(s)
Location:

Include Attributes Component
Attribute Folder 1:
Attribute Folder 2:
Attribute Folder 3:
Attribute Folder 4:

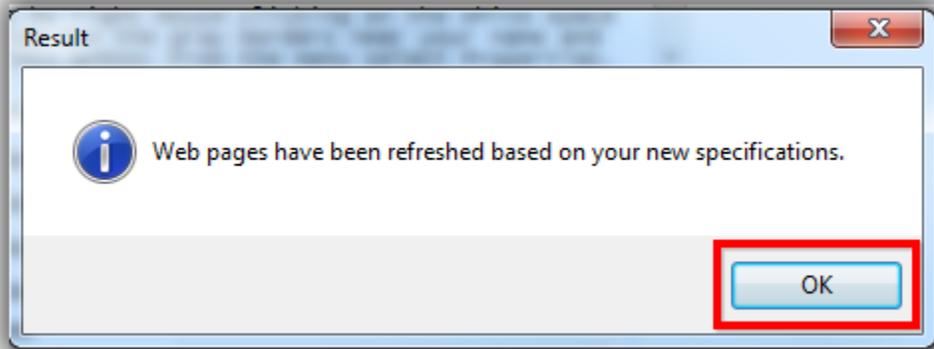
Labels
Contact Box:
Amount Box:
Frequency:
Button:
Fund Box:
Honor Box:

Click **[OK]** to proceed if you're **%100** sure you want to put your merchant gateway into test mode.



Click [OK] if you're 100% sure you want to put your merchant gateway into test mode.

Click **[OK]** again once you're prompted.



You can now **run a test** donation or membership/event purchase with a **fake credit card**. *In my example I ran a test donation as shown below.*

Run a test transaction for (donations, events, or memberships) using a fake credit card.

Powered by  Share:     

⚠️ SETUP REQUIRED: You have not setup a merchant gateway. Please call Trail Blazer at 866-909-8700 for more information.

- **ALERT:** All transactions are in TEST mode.
- **ALERT:** Email reponse template NOT found.
- **INFO:** You may elect to set a redirection `rd=` or `rdif=` thankyou URL in your iframe.

Billing Information

* First Name
Middle
* Last Name
Nickname
* Address

* City
* State
* Zip Code
* Phone
* Email
 Yes, I want to receive future email updates.
Comment

Contribute

<input checked="" type="radio"/> \$10	<input type="radio"/> \$25
<input type="radio"/> \$50	<input type="radio"/> \$100
<input type="radio"/> \$200	<input type="radio"/> \$250
<input type="radio"/> \$500	<input type="radio"/> \$1000
<input type="radio"/> \$2500	<input type="radio"/> \$5000

Make my donation in Honor or Memory of

Honor or Memory
Name Here

Payment



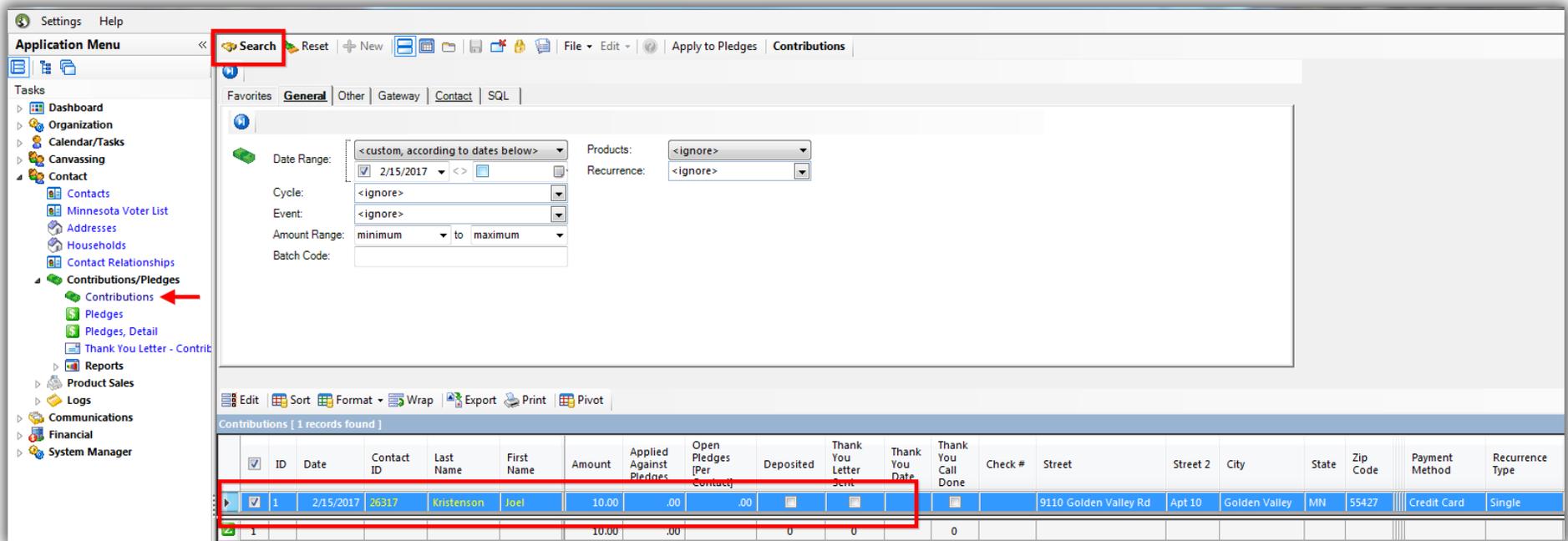
Some of things you can verify through this process are:

- The **redirect page**
- Email [notifications](#) to your database users
- That the email [auto-responder](#) looks how you want
- That data **posts** your database correctly
- The auto-responder email and receipt are coming from the [email address](#) that you want

The *example* donation I did is below after it posted to the database:

How to Put your Database Merchant Gateway into 'TEST MODE' for Testing Donations, Selling Memberships, and Product Sales

You can view the test transaction in your database (you'll likely want to purge it after running your test).



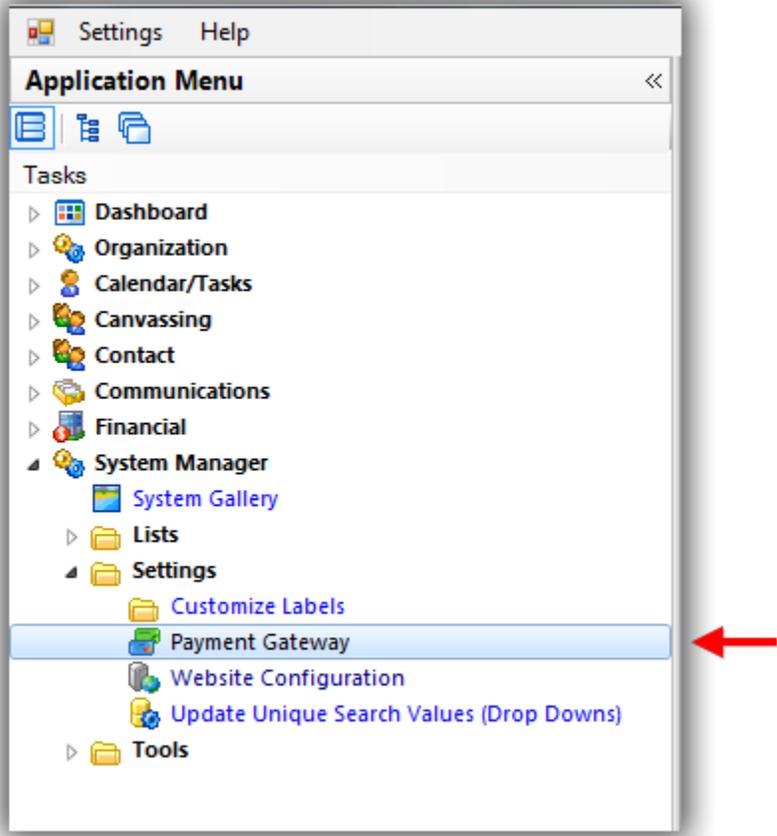
The screenshot shows the TrailBlazer interface with the 'Contributions/Pledges' section selected. A search filter is applied for the date 2/15/2017. The results table shows one record:

ID	Date	Contact ID	Last Name	First Name	Amount	Applied Against Pledges	Open Pledges [Per Contact]	Deposited	Thank You Letter Sent	Thank You Date	Thank You Call Done	Check #	Street	Street 2	City	State	Zip Code	Payment Method	Recurrence Type
1	2/15/2017	26317	Kristenson	Joel	10.00	.00	.00						9110 Golden Valley Rd	Apt 10	Golden Valley	MN	55427	Credit Card	Single

Whether you tested a purchase on the event/membership system or a test donation you'll likely want to **purge** the data afterwards:

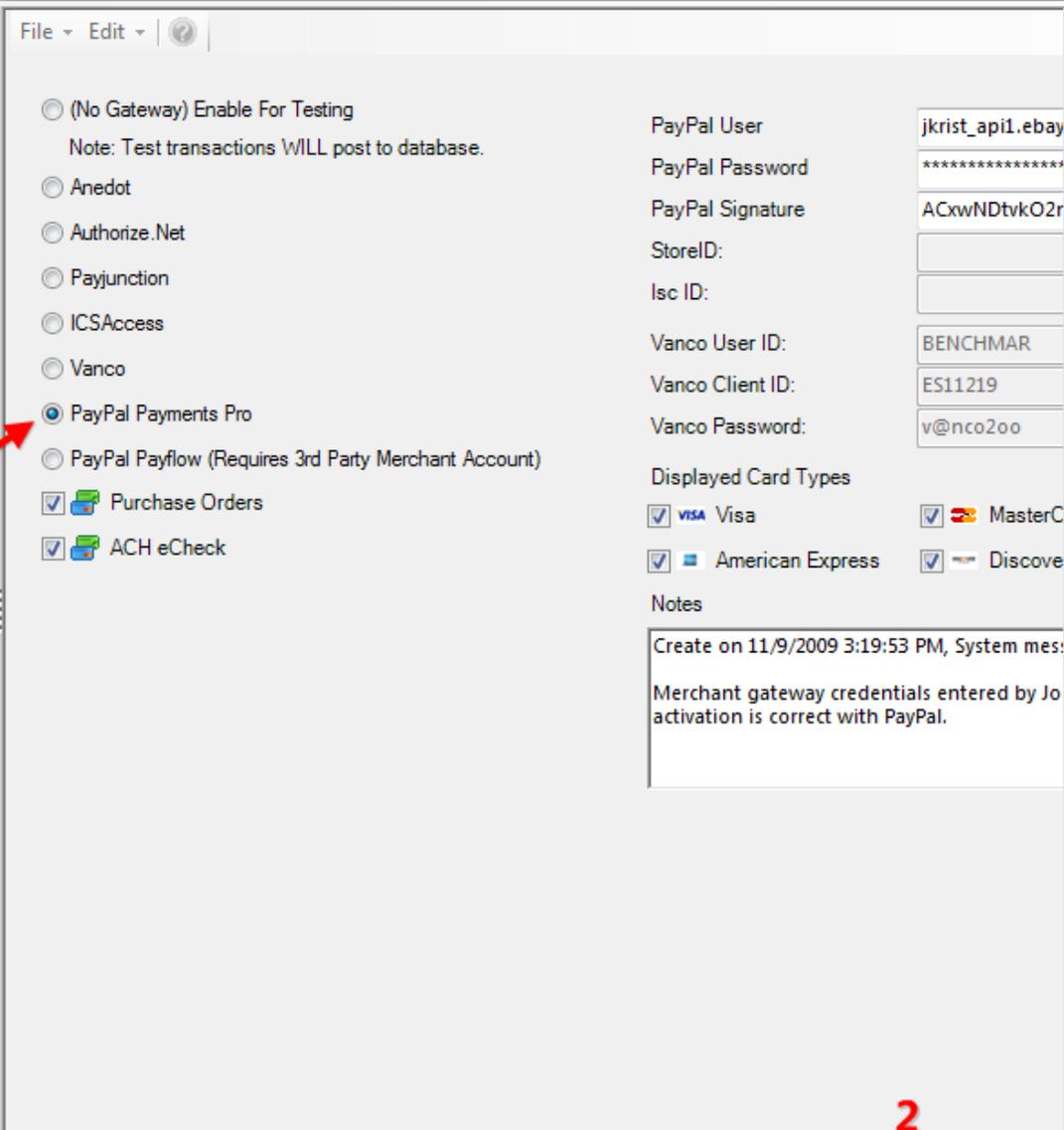
- Delete a [purchase order](#)
- To delete a donation, open it and click the red [x] at the top (if using the nonprofit version) OR highlight the row within the contributor's record card and click the **[Delete]** button (if using the political version)

Once you've thoroughly tested your transactions you can turn the merchant gateway back on in the **Payment Gateway** area.



Select your merchant option and save-and-close.

You can turn the merchant gateway back on after you run your tests.



File Edit

(No Gateway) Enable For Testing
Note: Test transactions WILL post to database.

Anedot

Authorize.Net

Payjunction

ICSAccess

Vanco

PayPal Payments Pro

PayPal Payflow (Requires 3rd Party Merchant Account)

Purchase Orders

ACH eCheck

PayPal User: jkrist_api1.ebay

PayPal Password: *****

PayPal Signature: ACxwNDtvkO2r

StoreID: []

Isc ID: []

Vanco User ID: BENCHMARK

Vanco Client ID: ES11219

Vanco Password: v@nco2oo

Displayed Card Types

VISA Visa MasterCard

American Express Discover

Notes

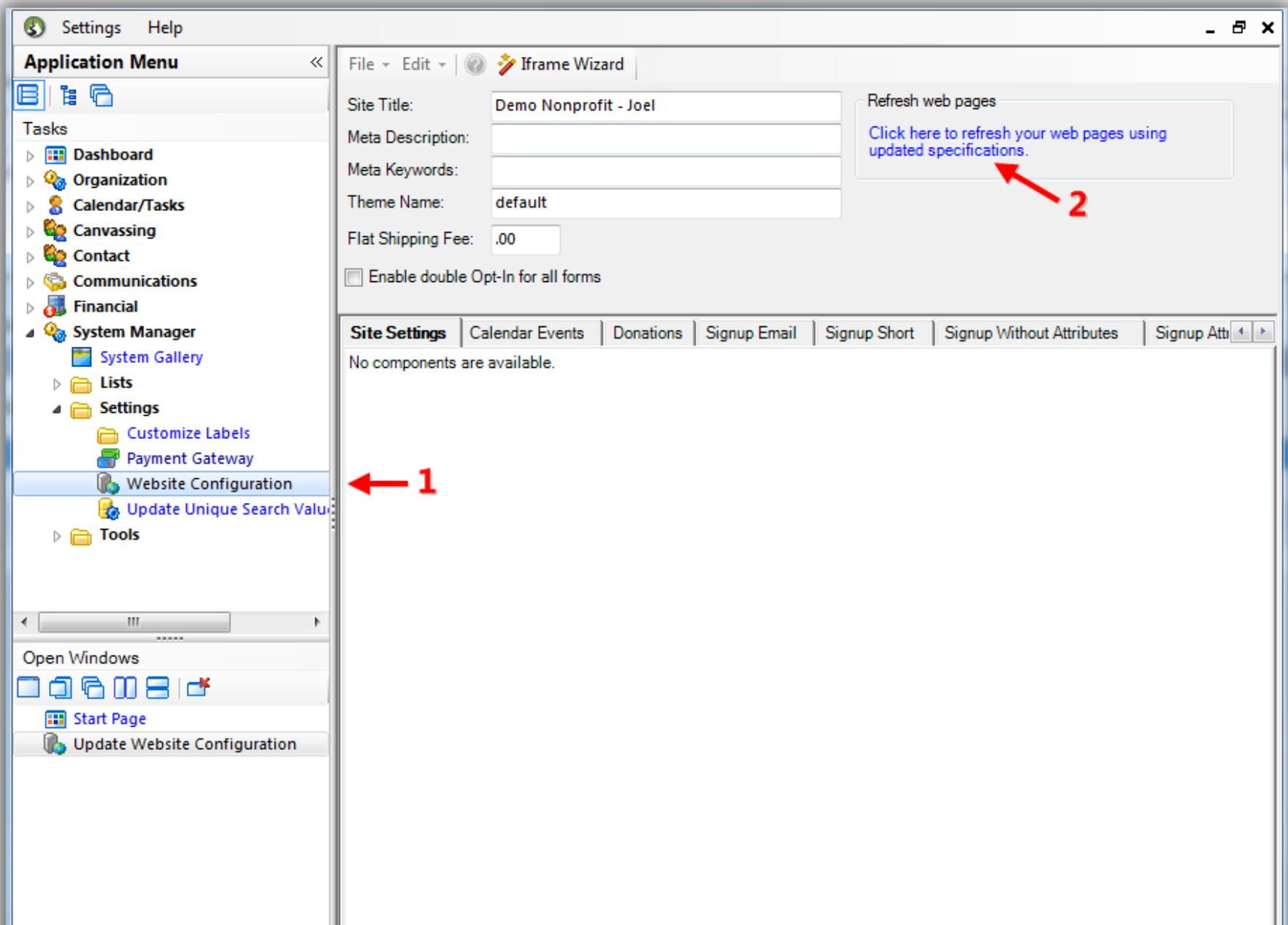
Create on 11/9/2009 3:19:53 PM, System mes:
Merchant gateway credentials entered by Jo activation is correct with PayPal.

1

2

Navigate to **Website Configuration** and click the blue hyperlink in the top-right to refresh your settings.

How to Put your Database Merchant Gateway into 'TEST MODE' for Testing Donations, Selling Memberships, and Product Sales



The screenshot shows the TrailBlazer application interface. On the left is the 'Application Menu' with a tree view. The 'System Manager' folder is expanded, and 'Website Configuration' is selected, indicated by a red arrow labeled '1'. The main content area shows the 'Iframe Wizard' configuration for 'Demo Nonprofit - Joel'. It includes fields for Site Title, Meta Description, Meta Keywords, Theme Name, and Flat Shipping Fee. A 'Refresh web pages' button is visible, with a red arrow labeled '2' pointing to it. Below the configuration fields is a tabbed interface with 'Site Settings' selected. The 'Site Settings' tab shows 'No components are available.'

Application Menu

- Tasks
 - Dashboard
 - Organization
 - Calendar/Tasks
 - Canvassing
 - Contact
 - Communications
 - Financial
 - System Manager**
 - System Gallery
 - Lists
 - Settings**
 - Customize Labels
 - Payment Gateway
 - Website Configuration**
 - Update Unique Search Valu
 - Tools

Open Windows

- Start Page
- Update Website Configuration

Iframe Wizard

Site Title: Demo Nonprofit - Joel

Meta Description:

Meta Keywords:

Theme Name: default

Flat Shipping Fee: .00

Enable double Opt-In for all forms

Refresh web pages

[Click here to refresh your web pages using updated specifications.](#)

Site Settings | Calendar Events | Donations | Signup Email | Signup Short | Signup Without Attributes | Signup Att

No components are available.

The **related resources** below provide links to many other articles and videos related to this topic.



Trail Blazer™

- YouTube Channel
- Knowledge Base Articles
- 3rd Party Resources

Related Resources

Article: [How to Create a Custom Redirect Thank-You Page for your Donation Form\(s\) that Automatically Populates the Donor's First Name and the Donation Amount they Gave – Advanced Feature](#)

Article: [Custom Donation Amounts for Non-Primary Donation Pages – List of All Configurable Donation Page URL Options](#)

Article: [How to Configure Recurring Donation Options for your Trail Blazer Donation Form \(must be using either Vanco Services or Authorize.Net as your Merchant Gateway\)](#)

Article:

Article: [How to Enable ACH \(E-Check\) Payments with the Vanco Merchant Gateway on Trail Blazer's Donation Form](#)

Article: [Modify your Donation Form – Change the Amounts – Add Descriptions – Add & Remove which Amounts Display](#)

Article: [Linking your Website to your Database with Configurable iFrame Forms](#)

Article: [Configure Website \(iFrames\)](#)

Article: [How to Put your Trail Blazer Donation Form on your Facebook Page](#)

Article: [Email Notification of Web Occurrences](#)

Article: [iframe tags for stylesheets](#)

Article: [Web site signup < iframe >](#)

Article: [Configure Website – Legacy Article](#)

Article: [How to Activate your Anedot Merchant Gateway with Trail Blazer – Configuring the API Credentials Correctly](#)

Video: [Donation Auto Responders with Merge Fields](#)

Video: [iFrames](#)

Video: [Contribution Online – Change Default \\$ Donation Amounts](#)

Video: [Attributes – Add To Donation Page](#)

Website: [List of Trail Blazer Merchant Gateway Options](#)

Trail Blazer Live Support

☎ **Phone:** 1-866-909-8700

✉ **Email:** support@trailblz.com

f **Facebook:** <https://www.facebook.com/pages/Trail-Blazer-Software/64872951180>

t **Twitter:** <https://twitter.com/trailblazersoft>

** As a policy we require that you have taken our intro training class before calling or emailing our live support team.*

[Click here](#) to view our calendar for upcoming classes and events. Feel free to sign up other members on your team for the same training.

** After registering you'll receive a confirmation email with the instructions for how to log into the [GoToMeeting](#) session where we host our live interactive trainings.*

** This service is included in your contract.*